

# INSTRUCTIONS FOR AUTHORS

## THE TYPEFACE IS TIMES ROMAN, BOLD, 14 PT, ALL CAPS

A.B. AUTHOR and C.D. AUTHOR (14 pt, all caps)

*Department (10 pt, italics)*  
*Organisation, Street, Postal Code City – Country*

and

E.F. AUTHOR (14 pt, all caps)

*Other department (10 pt, italics)*  
*Other organisation, Street, Postal Code City – Country*

### ABSTRACT (14 pt, all caps)

Your manuscript must be in English. It should start with a short abstract of 150 words maximum describing the key elements of your contribution and its conclusions. This paragraph should be typeset in block mode, Times Roman, 10 pt, with left and right indents of 1.5 cm.

#### 1. Introduction (12 pt, bold)

Your manuscript should then continue on the same page with an introduction. The typeface throughout the text is Times Roman. For these main sections the size is 11 pt, single line spacing with a spacing of 0 pt before and after the paragraph mark, and the lines are justified in block mode. For authors using DIN A4-size paper the top, left and right margins are 2.5 cm while the bottom margin is 2 cm. For authors using US Letter-size paper, the top margin is 2 cm, the left margin is 2.5 cm, the right margin is 3.1 cm and the bottom margin is 1.0 cm.

Additional sections should follow on the experimental set-up, results, their discussion, conclusions, acknowledgements and references.

#### 2. Electronic Form of Contribution

Please send your contribution as an electronic file – preferably as WORD document. Please do not number the pages of your document. All pages will be renumbered by the conference secretariat for insertion in the Transactions.

Tables and figures should be inserted into the text at the appropriate place. They should be clearly identified with a caption. Please consider, that the printed version of the transactions is black and white, the internet version is in colour.

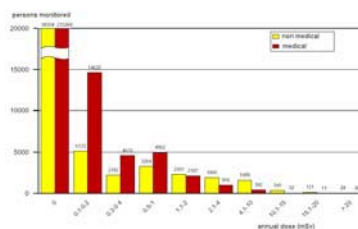


Fig 1. Caption for figure one

xxx	yyy	zzz
aaa	123	456
bbb	789	012

Tab 1. Caption for table one

### 3. References

Please number your references and cite them in brackets [1]. The list of references should be at the very end of your manuscript under the section heading "References".

- [1] J. Smith, Trans. Intl. Conf. Research Reactor Fuel Management (RRFM'98), Bruges, Belgium, March 29-31, 1998, p. 99.

### 4. Length

The standard length of your manuscript is five pages, including the title page and all tables and figures. You may go beyond five pages but will be charged 200 euro per extra page.

### 5. Deadline

Your contribution must arrive at the conference secretariat **by 12 February 2004**. Please send your contribution by e-mail to [rrfm2004@euronuclear.org](mailto:rrfm2004@euronuclear.org) or forward your data file on diskette or CD by using a priority carrier service such as DHL, FedEx or UPS to

European Nuclear Society  
RRFM 2004 Secretariat  
Rue Belliard 15 - 17  
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Belgium

### 6. Visual aids for oral presentations

The visual aids available to you as a speaker are DLP projection facilities and overhead projectors.

### 7. Special instructions for Poster Paper Presentations

Poster authors are requested to prepare 2 transparencies for overhead projection (no PowerPoint files please); one bearing their name, title and company affiliation and (exactly) one summarising the highlights of their poster under the form of bullet points. A copy of these transparencies must be sent to the RRFM 2004 Secretariat **no later than 5 March 2004**.

Posters will be on display during the whole day of the respective Poster Session. They should be mounted in the morning and must be dismantled in the afternoon of the respective day. The measure of the poster panels will be communicated to the poster authors in due time.

At least one author per paper is requested to attend personally the whole poster session to permit proper presentation and discussion of the poster during the said poster session.