TITLE OF PAPER
(ARIAL, 14 PT, ALL CAPS)

A.B. AUTHOR, C.D. AUTHOR (12 PT, ALL CAPS)
Department, Organisation (10 pt, italics)
Street, Postal Code City – Country (10 pt, italics)

E.F. AUTHOR
Other department, Other organisation (10 pt, italics)
Street, Postal Code City – Country (10 pt, italics)

ABSTRACT

Your manuscript must be in English. Please use UK spelling. It should start with a short abstract of 400 words maximum describing the key elements of your contribution and its conclusions. The text should be typeset in block mode. Typeface throughout the text is Arial. For this paragraph the font size is 10 pt, with left and right indents of 1.5 cm.

1. Introduction (12 pt, bold)

1.1 Settings

Your manuscript should then continue on the same page with an introduction. The typeface throughout the text is Arial. Setting of paper size is **DINA4-size only**. The top, left and right margins are 2.5 cm while the bottom margin is 2 cm. For all following text sections, the font size is 11 pt, single line spacing with a spacing of 0 pt before and after the paragraph mark, and the lines are justified in block mode. Please use UK spelling.

1.2 Figures and tables

Figures and tables should be inserted into the text at the appropriate place. They should be clearly identified with a caption, as shown below.

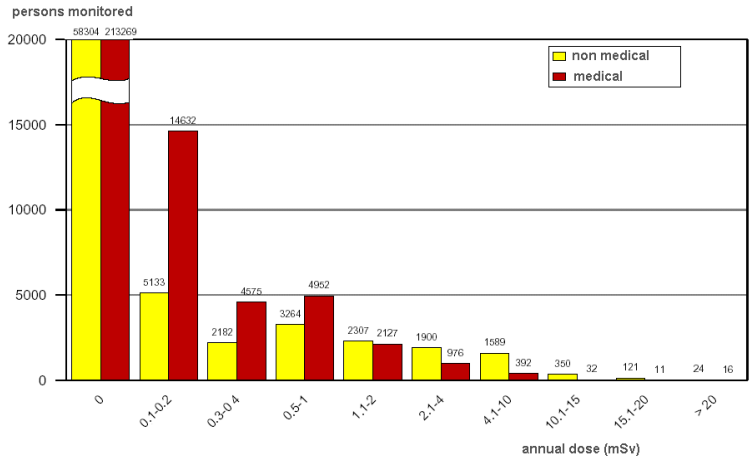

Fig 1. Caption for figure one

xxx	yyy	zzz
aaa	123	456
bbb	789	012
ccc	345	678
ddd	901	234

Tab 1: Caption for table one

2. Electronic form of contribution

Your paper will be peer-reviewed. Please submit your Full Paper by the deadline of 3 May **as a WORD (DOCX/DOC) file.** Once your paper has been accepted, you should submit the final version **as a .pdf file** for the Conference Proceedings.

3. Length of your presentation

The length of your paper should be between **five to ten pages**, including the title page, all tables and figures and the references.

Your PowerPoint presentation will be (exclusively) in **English** and not last more than **15 minutes**.

4. Visual aids for oral presentations, special instructions for poster presentations

The visual aid available to you as a speaker in an oral session is PowerPoint projection.

Posters will be on displays throughout the conference. They should be mounted on before the beginning of the first session and must be dismounted at the end of the last session. The **surface available /size** of the poster panels will be communicated by the organisers closer to the event. At least one author per paper is requested to attend personally the whole poster session to permit proper presentation and discussion of the poster during the said poster session.

5. References

Please number your references and cite them in brackets. The list of references should be at the very end of your manuscript under the section heading “References”.

6. Deadlines

Your full paper must be submitted by **14 May 2027** at the very latest. It will then be peer-reviewed by two expert reviewers, and you will be informed by **15 July 2027** at the latest whether your paper is accepted as-is for the conference. In case the experts request changes, we would like to ask you to submit your modified paper by **15 August 2027**.

7. Registration

For each paper (oral or poster presentation) one author needs to be identified as presenter, register through the TopFuel 2024 Online Registration System and attend the conference.